

# Minutes



Decision support tools  
and policy initiatives in  
support of a universal  
design of buildings

(POLIS)

## **Polis technical meeting and dissemination events**

Location: WATFORD, Date: 17/18/19 May 2006

Dissemination level: **Restricted**

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### *Partners:*

- *Business & Project Management SA [EL];*
- *ASM Centrum Badań i Analiz Rynku Sp. z o.o. [PL]*
- *The Belgian Building Research Institute [BE]*
- *Building Research Establishment [UK]*
- *Cooperative Integrate Onlus [I]*
- *Interdisciplinary Centre for Technological Analysis and Forecasting [IL]*
- *The Co-operative Institute for Innovation [I]*
- *Fundacion LABEIN [ES]*
- *CNR Construction Technologies Institute [I]*
- *Info-Handicap - Conseil National des Personnes Handicapées [LU]*

## 1. HIGHLIGHTS

1. During the events feedback was collected from the UK participants, while the information exchange between the POLIS partners was also important; a better understanding of the DSS workings seems to now be in place.
2. There are important things to be dealt in the following months such as
  - a. Pilot cases development, based on the DSS
  - b. Interaction with the AC and other external bodies
  - c. National versions of DSS
  - d. Observation of legislation issues
  - e. Event preparation
  - f. Exploitation issues, including material development
3. The following issues are now on the agenda.

Item	Data	Organization
Contact with PO to discuss review event, etc.	30 May	BPM
Concept for managing elements, devices, etc. that are not present in the real building	30 May	COIN
Three page description of system use with a special focus on persistence of data	30 May	COIN
Leaflet	30 May	ASM
End report structure with a focus of recommendations	15 June	COIN
Meeting with Ivor to instruct on DSS use	15 June	BPM
UI translation module	15 June	COIN
User guide- draft version	15 June	ICTAF
Development of a concept for DSS national legislation adherence	30 June	ICIE, COIN, LABEIN, BPM
Pilot case structure	Upon AC feedback	BPM
Dissemination of knowledge based on the concept of national versus EU exploitation	October	BPM- BBRI
EC Event	June	BPM- BBRI
Israel event	July	ICTAF
Greece event	September	BPM
Belgium event	November	BBRI

## **2. NEXT POLIS MEETINGS**

To be defined by 15 of June, based on PO feedback as to review event, AC requests and interaction, etc.

### 3. LIST OF PARTICIPANTS

Thursday, 19<sup>th</sup> of January 2006.

<b>Consortium Partners</b>		
<b>no</b>	<b>Name</b>	<b>Organisation</b>
1	Annagrazia Laura	COIN
2	Annalisa Morini	ITC
3	Asier Mediavilla	LABEIN
4	Giampiero Centanni	COIN
5	Jan Desmyter	BBRI
6	Judith Bendel	ICTAF
7	Luigi Biocca	ITC
8	Luigi Moruzzi	ITC
9	Mariela Melchiorri	ICIE
10	Marysia Gorezna	ASM
11	Nikos Sakkas	BPM
12	Sonia Saracino	ICIE
13	Silvio Sagramola	INFOH
14	Stephen Garvin	BRE
15	Yair Sharan	ICTAF